

APPENDIX 2:

**PROPOSED HMO LICENSING FEES**

**SOUTHAMPTON HMO LICENSING SCHEME**

		<b>Properties subject to Mandatory Licensing</b>	<b>Properties subject to Additional Licensing</b>
Type of HMO		HMOs occupied by five or more people and with three or more storeys	All HMOs <sup>#</sup>
Scope		City wide	Bargate, Bevois, Portswood and Swaythling wards
Applicable date		1 April 2013	1 July 2013 <sup>%</sup>
Cost of a five year licence	Three occupiers	Not applicable	£300*
	Four occupiers	Not applicable	£400*
	Five or more occupiers	£500*	£500*
Penalty fee for landlords who fail to apply for a licence, fail to provide required documents or fail to permit access etc.		£1,000*	£1,000*
Discount for landlords who submit a survey completed by an approved, independent surveyor with their application		£100*	£100*
Cost of pre-application advice, including a visit		£60 <sup>†</sup>	£60 <sup>†</sup>

*Notes*

<sup>#</sup> Section 257 HMOs (relating to certain converted blocks of flats) and buildings exempted by Schedule 14 of the Housing Act 2004 do not require a licence – for more information visit [www.southampton.gov.uk/hmo](http://www.southampton.gov.uk/hmo) or call 023 8083 3006 (option 5)

<sup>%</sup> Applications will be encouraged as follows during the first three years – Bargate Ward in 2013/14, Portswood and Swaythling Wards in 2014/15 and Bevois Ward in 2015/16. Appropriate action will be taken in these areas should landlords fail to apply for a licence.

\* These charges are not subject to VAT

<sup>†</sup> Includes VAT at 20%